

Prosecutor – Border Prosecution Unit (BPU) Operation Lone Start (OLS)

JOB SUMMARY:

The Legislature has provided funding for the BPU to provide an attorney specifically dedicated to assisting with investigations and prosecutions of Operation Lone Star caseloads within Bee, Live Oak, and McMullen Counties. Under the custom and practice of the BPU, the assignment of the BPU/OLS prosecution team and the principal office location(s) for the position are determined by the employing District Attorney. The BPU/OLS Prosecutor is supervised by the First Assistant District Attorney within the 156th Judicial District Attorney's office and will comply with the personnel policies set by the 156th Judicial District. The Border Prosecutor will be assigned to assist the 156th Judicial District in the prosecution of OLS and Border security related caseloads.

PRIMARY DUTIES:

- The bulk of the work is to assist the 156th Judicial District Attorney with the investigation, presentation and trial of human smuggling and drug cases.
- Intakes felony cases; determines if evidence warrants criminal charges; confers with police departments to review search warrants and affidavits; reads offense reports and witness statements; prepares charging instruments.
- Prepares criminal cases for trial; locates and interviews witnesses and victims; gathers and reviews evidence; visits crime scenes; plans jury trials; reviews pertinent case law; creates visual aids; interviews police officers.
- Reviews criminal cases for appropriate disposition; presents cases to Grand Jury; prepares indictments; recommends bonds.
- Represents the state in motion hearings.
- Coordinates with community supervision officers with regards to the appropriate terms and conditions of probation, progress of probationers, and issues regarding revocation, modification, or adjudication of probation.
- Participates in external training activities.
- Must be able to travel within the 156th Judicial District and BPU region.

MINIMUM QUALIFICATIONS:

- Must be licensed to practice law in the State of Texas. J.D. or L.L.B. degree from an accredited law school.
- Minimum 2 year experience as a prosecuting attorney.
- Possession of or ability to readily obtain a valid driver's license issued by the State of Texas for the type of vehicle or equipment operated.
- Current membership in good standing with the State Bar of Texas and eligible to practice law in the State of Texas.

SALARY:

Minimum salary of \$101,000 with a possibility of up to \$123,000, based on candidate's prosecutorial experience. This position is funded by a grant through the Office of the Governor's Homeland Security Grant Division. All employees are employed "at will." 156th Judicial District Attorney's office is a member of TCDRS Retirement System. Benefits include coverage of MCLE costs and bar dues as well as health insurance.

CLOSING DATE: Open until filled

Applications will be accepted until the position is filled. Not all applicants will be interviewed. Applicants should submit a resume and any supporting documentation applicant believes is relevant to the position-e.g., cover letter and/or professional references to:

Tiffany McWilliams
First Assistant District Attorney
156th Judicial District Attorney's Office
tiffany.mcwilliams@beecounty.texas.gov